



<https://www.ht-internationalgroup.com/job/travel-consultant/>

## Travel agent (remote work)

### Description

Travel consultants **advise clients about options for travel in accordance with stated objectives**. They facilitate travel arrangements and accommodations for individuals and groups. They also make sure that clients have all the necessary documentation required to travel to their destinations.

We are looking for an experienced Travel Consultant to join our team! If you are passionate and enthusiastic about traveling, and if you love improving others' travel experiences, you will love this job!

### Responsibilities

Travel consultants **advise clients about options for travel in accordance with stated objectives**. They facilitate travel arrangements and accommodations for individuals and groups. They also make sure that clients have all the necessary documentation required to travel to their destinations.

- Research, explore and study different travel destination options
- Research destination and travel prices, customs, weather conditions, reviews etc.
- Research and study clients' specifications and wishes
- Suggest suitable travel options that best suite clients' needs
- Plan and organize travels
- Book tickets, reserve accommodation, organize rental transportation
- Inform clients and provide useful travel material such as guides, maps and event programs
- Collect deposits and balances
- Offer and promote different services and offerings
- Keep learning about latest industry trends
- Attend webinars, conferences and other educational programs
- Build and maintain relationships with clients
- Track KPIs and prepare KPI reports

### Skills

- Advise and arrange travel for corporate business customers (both individuals and groups)
- Conduct analysis and research on travel options, and pro-actively anticipate traveler needs to sell additional services
- Arrange and book domestic and international business travel, in a variety of complexity, for air, road, rail, and accommodations
- Use various Global Distribution Systems (GDSs), including Sabre, Apollo, and Amadeus. Training may be provided
- Ensure compliance to customers' agreed travel policy, service provider policies, and regulatory requirements
- Use positive telephone service techniques and act on special customer requests

### Hiring organization

Hitarth Thakkar Private Limited

### Employment Type

Full-time, Part-time

### Industry

Tour & travels

### Job Location

AHMEDABAD, INDIA

Remote work from: GUJRAT

### Working Hours

09:00 AM TO 06:00PM

### Base Salary

\$ 250(20000₹) - \$ 6000(500000₹)

### Date posted

March 1, 2023

## **Qualifications**

- 3 years of experience as a Travel Consultant or similar role
- Passionate about travel and tourism
- Excellent knowledge of latest tourism trends
- Good understanding of different tourism offerings and options
- Good knowledge of travel software
- Proficiency in English
- Knowledge of additional languages is an advantage
- Good sales and presentation skills
- Customer oriented mindset
- Critical thinker and problem solver
- Team player
- Good organizational and time-management skills
- Great interpersonal and communication skills
- BA in Hospitality, Travel, Tourism, Business or similar relevant field
- Candidates with rich personal experience in traveling will have an advantage
- GDS Certified

## **Job Benefits**

- We are giving you partnership in profit up to 10%

## **Contacts**

Contact us

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